

## QUICK-CHECK

### 1 OUTSIDE

- Appropriate number of accessible parking spaces
- Minimum of one van space
- Pathway to the entrance is relatively level
- Accessible spaces are clearly marked

### 2 ENTRANCES

- Clearly marked accessible entrance
- Entryways are at least 36 inches wide
- Handles meet all listed accessibility requirements
- Doors are easy to open

### 3 INSIDE

- Adequate space to navigate and turn around
- Thresholds, rugs and mats are short and flat
- Signs are appropriate height
- Hanging or protruding objects are marked with a cone

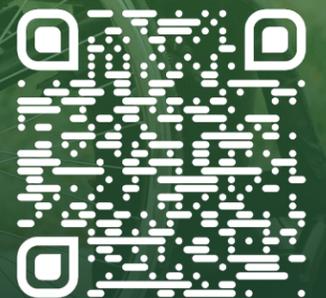
If a voter needs an accommodation that you do not know how to provide, contact your local election office for assistance at \_\_\_\_\_.

# Accessibility Quick-Reference Guide

 The  
Elections  
Group

This booklet is a portable accessibility checker with quick tips to fix same-day access issues.

Scan the QR code to access the full ADA Checklist for Polling Places



# SHOW VOTER ACCESS MATTERS

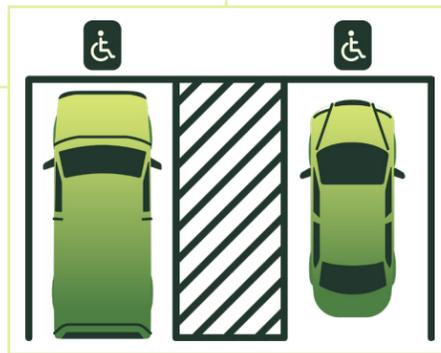
Few polling places were built with accessibility in mind. And barriers of any kind can discourage voters from participating. Election officials and poll workers are here to ensure access and privacy so voters with disabilities can cast ballots in person. This starts with checking each polling place to confirm it meets the requirements of the ADA, from parking spaces to entrances to paths of travel inside the voting area.

## 1 OUTSIDE

Accessible spaces must be **CLEARLY MARKED**

*Small cracks and potholes can prevent someone from reaching the building. If a defect is more than ¼ inch high, consider smoothing it out, placing a mat over it or marking an alternate route*

There should be a minimum of **ONE VAN SPACE**



*If an accessible space does not have a sign, it can be temporarily marked with cones or signage.*

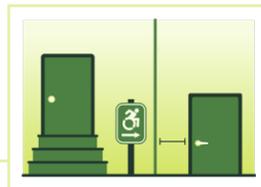
**TWO** accessible spaces can share **ONE** van aisle

The path from the accessible parking to the building should be **RELATIVELY LEVEL**

Every parking lot should have one accessible space for every **25 SPACES**

## 2 ENTRANCES

Entrances should have **18 INCHES OF CLEAR WALL SPACE** on the pull side of the door beside the handle



*A person using a mobility aid like a wheelchair or crutches needs this space to get close enough to the door.*

All ramps must be **36 INCHES WIDE** for easy passage



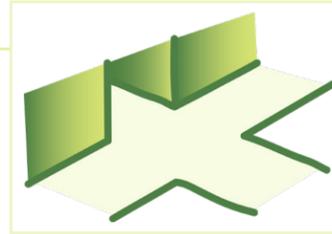
Ramps can have no more than a **1:12 SLOPE**



If there are stairs at the main entrance, there must be an **ALTERNATE, ACCESSIBLE** entrance available

## 3 INSIDE

Paths must have a turnaround area that is **5-FEET SQUARE** or an intersection of two 36-inch pathways



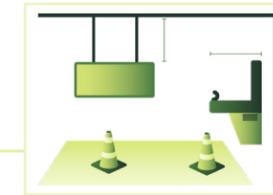
Paths of travel must be at least **36 INCHES WIDE**

*An unbeveled threshold is squared on the sides, while a beveled threshold is sloped*

Beveled thresholds must be **½ INCH OR SHORTER**



Unbeveled thresholds must be **¼ INCH OR SHORTER**



Signage should be displayed between **4 AND 5 FEET** from the floor

Objects hanging from the ceiling or protruding **MORE THAN 4 INCHES** from the wall must be marked with a cone



If voting is not on the first floor, there must be an operational **ELEVATOR**

All mats and rugs should be secured and no more than **½ INCH HIGH**



## BE VOTING MACHINE-READY



Be sure your ADA accessible voting machine is set up and ready to go when the polls open.

Putting this off until a voter arrives who wishes to use it is discouraging and shows that your precinct is not committed to election access.