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**Media Contact**

Contact Name

Contact Title

Phone Number

Email

**FOR IMMEDIATE RELEASE**

**[ELECTIONS OFFICE] Holds Voter Registration Event to Ensure [JURISDICTION] is #ElectionReady**

*[CITY], [STATE] (DATE)* – [ELECTIONS OFFICE] is holding a voter registration event ahead of the highly anticipated [DATE], [YEAR] [ELECTION NAME] Election.

[JURISDICTION] voters are encouraged to update their voter registration and register to vote ahead of the [ELECTION NAME] Election. Voters who are interested in participating can register at [LOCATION] on [DATE] from [XX:XX to XX:XX].

“My office is working diligently to prepare for the upcoming [ELECTION NAME] Election and to help community members register to vote. Voters are encouraged to take steps now to ensure a positive voting experience by registering to vote, confirming their voter registration, and making a plan to vote,” [CHIEF ELECTION OFFICIAL TITLE] [CHIEF ELECTION OFFICIAL NAME] said.

Voters who are unable to attend this voter registration event still have options to ensure they are election-ready. To register to vote, eligible voters can:

* Use any official voter registration form to register online, by mail, fax or in person
* Request a paper voter registration form be mailed to you. Email your request to [EMAIL ADDRESS]
* Register online at [WEBSITE]

Individuals who are 17 years of age who will turn 18 by Election Day will be eligible to cast a ballot in this election and may pre-register to vote.

Additionally, registered voters are highly encouraged to check their registration record to ensure that the correct mailing address is on file, especially those who are expecting a vote-by-mail ballot to be delivered. Voter registration records can be checked online at [WEBSITE] or by calling [PHONE NUMBER].

With Election Day less than two months away, voters should also begin to make a plan to vote. Voters wishing to vote in person have several options:

* Early Voting
  + The [ELECTIONS OFFICE] will serve as an early voting site with the following schedule:
    - [DAYS]
    - [HOURS]
  + For a list of other early voting locations and hours, visit [WEBSITE].
* Election Day
  + All polling places will be open [TIME] a.m. to [TIME] p.m.
  + Ballot drop boxes will be open until [TIME] p.m.
  + As long as you are in line by [TIME] p.m., you will have an opportunity to cast a ballot.

Voters needing additional assistance may also visit [WEBSITE], email [EMAIL ADDRESS], or call [PHONE NUMBER].

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*The [ELECTIONS OFFICE] is responsible for conducting elections in the County of [JURISDICTION] with [NUMBER] registered voters. As a local election office, the [ELECTIONS OFFICE] manages the processing of vote-by-mail ballots, recruitment and training of election workers, in-person voting operations, and certification of elections.*