








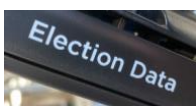
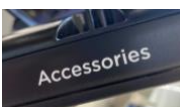




Team Member: _____ Precinct/Site: _____ Date _____

Confirming Scanner Ready		
1.	Confirm (or insert) 2 extra printer rolls (vendor should supply)	
2.	Confirm (or add) Power Strip and Extension Cord	
3.	Confirm (or add) two ballot bags inside the storage area.	
Sealing the Scanner		
 		
1.	Sticker seal the "Administrator" door Sticker Seal Number _____	
2.	Sticker seal the "Poll Worker" door Sticker Seal Number _____	
3.	Zip seal the Key Lock area Zip Seal Number _____	
4.	Zip seal the Ballot Bin Access Panel Zip Seal Number _____	
5.	Place lid on top of scanner	
6.	Zip seal the Lid Zip Seal Number _____	

“Seal Team” Checklist - Ballot Marking Device

Confirming BMD and Cart Are Ready		
1.	Confirm (or add) 1 package of ballot paper in the printer.	
2.	Confirm (or add) power strip and extension cord	
3.	Wrap BMD cart power cable around the attached handle	
Packing Extra Materials (ADA Device Only)		
1.	Confirm this is the ADA device with Power Supply & Accessible Equipment. If not, skip to “Sealing the Ballot Marking Device” below.	
2.	Pack 2 extra packages of ballot paper. Do not open and do not place in printer.	
3.	Pack PPE: Hand Sanitizer, Handful of Gloves, Pack of Masks, Wipes (if available)	
Sealing the Ballot Marking Devices & BMD Cart		
1.	Zip seal the “Election Data” door Zip Seal Number _____	
2.	Zip seal the “Accessories” door Zip Seal Number _____	
3.	Put down the Screen and close the lid.	
4.	Zip seal the Back Door, Top Latch Zip Seal Number _____	
5.	Zip seal the Front Door, Top Latch Zip Seal Number _____	
6.	Zip seal the Lid Zip Seal Number _____	